# National Postal Forum Registration Form

**Phoenix, AZ | May 15–18, 2022**

3998 Fair Ridge Drive, Suite 150  
Fairfax, VA 22033  
Phone: 703-218-5015  
Fax: 703-218-5020

## Payment Options:
- **Check** (Make checks payable to NPF)
- **VISA**
- **MasterCard**
- **American Express**
- **Discover**

<table>
<thead>
<tr>
<th>Early Bird Rate</th>
<th>Regular Rate</th>
<th>On-site Rate*</th>
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<tbody>
<tr>
<td>Through 12/15/21</td>
<td>12/16/21 - 4/1/22</td>
<td>After 4/2/22</td>
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<tr>
<td>Full Registration:</td>
<td>$800</td>
<td>$1,000</td>
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<td>Includes all events Sunday through Wednesday</td>
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- **Three-Day Registration** *(Please select days):*
  - Sun/Mon/Tues: $750
  - Mon/Tues/Wed: $900

- **Two-Day Registration** *(Please select days):*
  - Sun/Mon: $700
  - Mon/Tues: $850
  - Tues/Wed: $900

- **Education Only:**
  - Includes Workshops and General Sessions only. No Food or Beverage Functions included. Discounts do not apply to Education Only registration.
  - $750

## Optional Fees:
- **Spouse/Guest** (Food and social functions only) Guest Name Required: $300

**USPS Professional Certification Courses**
- **EMCM** (Executive Mail Center Manager – Requires Full registration): $180
- **CDMP** (Certified Direct Mail Professional – Requires Full registration): $160
- **MDP** (Mail Design Professional – Requires a registration that includes Tues & Wed.): $95

## Affiliation Discounts
- Discount: $100 off Full Registration; $50 off Three-Day Registration. ($ )

## Hotel Discount
- (Applies only to Full and Three-Day registrations) Take an additional $100 off your Full or Three-Day registration fee by filling out the hotel section on the next page. NPF will book your hotel reservation at one of our preferred hotels and you will receive a confirmation directly from the hotel. ($ )

## Total Registration Fees Due:

Special Preferred Hotel Option on the back!
Take advantage of the $100 hotel discount on a Full or Three-Day Registration Fee for reserving a room through NPF at our preferred hotel. Simply fill out the hotel section below and NPF will make the reservation for you. You will receive a confirmation directly from the hotel. A credit card is required to guarantee the reservation. DO NOT SEND HOTEL PAYMENT TO THE NATIONAL POSTAL FORUM. Cancellation policies for hotels vary. For information on government rate rooms or suites, please call (703) 293-2317.

PHOENIX CONVENTION CENTER 100 N 3rd Street, Phoenix, AZ 85004

SINGLE/DUPLICATE PER NIGHT RATE: $249

HOTEL ROOM ASSIGNMENTS WILL NOT BE MADE WITHOUT A PAID AND COMPLETED FORUM REGISTRATION. HOTEL ROOM ASSIGNMENT IS SUBJECT TO AVAILABILITY. PLEASE MAKE YOUR SELECTION BELOW:

- Sheraton Phoenix Downtown 340 N 3rd Street, Phoenix, AZ 85004
- Hyatt Regency Phoenix 122 N 2nd Street, Phoenix, AZ 85004
- Renaissance Phoenix Downtown Hotel 100 N 1st Street, Phoenix, AZ 85004
- Hilton Garden Inn Phoenix Downtown 15 E Monroe Street, Phoenix, AZ 85004

Arrival Date: ____________________________
Departure Date: __________________________

Hotel Guarantee
- VISA
- MasterCard
- American Express
- Discover
- Diners

Card Number: ____________________________ Expiration Date: _____ / _____

Special Requests: (Handicapped, nonsmoking, crib, king, 2-doubles, etc…)

REGISTER NOW!

Registration forms and fees must be received by April 22, 2022. For Registration Forms and Fees after April 22, 2022, DO NOT MAIL. Bring your forms and fees to register on-site. Please visit our website at www.NPF.org. We have created a new online registration system that is easy to use! Just create your personal profile and then click on the registration button. You can always go back in to your personal profile and register at a later time or make changes to your existing registration.

CANCELLATIONS

Cancellations received by the National Postal Forum prior to February 11, 2022, are subject to a $25 processing fee. Cancellations received between February 12 and April 11, 2022, are subject to a $100 processing fee. No refunds, full or partial, will be issued for cancellations received after April 11, 2022. All cancellations must be received in writing to the National Postal Forum. Cancellation of NPF registration will also cancel your hotel accommodations if the reservation was made through the NPF.

SEND COMPLETED REGISTRATION FORM AS FOLLOWS:

Paying Registration by Check or Credit Card mail to:

National Postal Forum
3998 Fair Ridge Drive, Suite 150
Fairfax, VA 22033

QUESTIONS? Please Call: 703-218-5015