



# National Postal Forum Registration Form

## Charlotte, NC | May 21–24, 2023

3998 Fair Ridge Drive, Suite 150  
Fairfax, VA 22033  
Phone: 703-218-5015 Fax: 703-218-5020

For NPF Use Only

|         |       |
|---------|-------|
| Batch   | _____ |
| Ck. No. | _____ |
| Amount  | _____ |

Name: \_\_\_\_\_ Email: \_\_\_\_\_  
Company: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Ext: \_\_\_\_\_ Fax Number: \_\_\_\_\_

The above information may be shared with the USPS in order to keep you informed of Postal products and services.

**Early Bird Rate**  
Through 12/16/22

**Regular Rate**  
12/17/22 - 4/7/23

**On-site Rate\***  
Starting 4/8/23

\*No discounts apply on-site.

**SELECT ONE OF THE FOLLOWING REGISTRATION OPTIONS:**

|                                                                                                                                                                                                      | Early Bird Rate | Regular Rate | On-site Rate* |    |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|--------------|---------------|----|
| <input type="checkbox"/> <b>FULL REGISTRATION:</b> _____<br>Includes all events Sunday through Wednesday                                                                                             | \$800           | \$1,000      | \$1,100       | \$ |
| <input type="checkbox"/> <b>THREE-DAY REGISTRATION</b> (Please select days): _____<br><input type="checkbox"/> Sun/Mon/Tues <input type="checkbox"/> Mon/Tues/Wed                                    | \$750           | \$900        | \$1,000       | \$ |
| <input type="checkbox"/> <b>TWO-DAY REGISTRATION</b> (Please select days): _____<br><input type="checkbox"/> Sun/Mon <input type="checkbox"/> Mon/Tues <input type="checkbox"/> Tues/Wed             | \$700           | \$850        | \$900         | \$ |
| <input type="checkbox"/> <b>EDUCATION ONLY</b> _____<br>Includes Workshops and General Sessions only. No Food or Beverage Functions included. Discounts do not apply to Education Only registration. | \$750           | \$800        | \$900         | \$ |

**AFFILIATION DISCOUNTS** (Does not apply to Education Only, One-Day, Two-Day and Spouse/Guest Registration):

If you are a member of a PCC, please indicate PCC name: \_\_\_\_\_

Discount: \$100 off Full Registration; \$50 off Three-Day Registration.

(\$ )

**HOTEL DISCOUNT** (Applies only to Full and Three-Day registrations) Take an additional \$100 off your Full or Three-Day registration fee by filling out the hotel section on the next page. NPF will book your hotel reservation at one of our preferred hotels and you will receive a confirmation directly from the hotel.

(\$ )

**OPTIONAL FEES:**

**Spouse/Guest** (Food and social functions only) Guest Name Required: \_\_\_\_\_ \$300 \$

**USPS Professional Certification Courses**

**MDP** (Mail Design Professional – Requires a registration that includes Tues & Wed.): \_\_\_\_\_ \$95 \$

**Total Registration Fees Due: \$ \_\_\_\_\_**

**PAYMENT OPTIONS:**

Check (Make checks payable to NPF)     VISA     MasterCard     American Express     Discover

Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_/\_\_\_\_

Card Holder Name: \_\_\_\_\_ Signature: \_\_\_\_\_

***Special Preferred Hotel Options on the back!***

Take advantage of the **\$100 hotel discount on a Full or Three-Day Registration Fee** for reserving a room through NPF at our preferred hotel. Simply fill out the hotel section below and NPF will make the reservation for you. You will receive a confirmation directly from the hotel. A credit card is required to guarantee the reservation. **DO NOT SEND HOTEL PAYMENT TO THE NATIONAL POSTAL FORUM.** Cancellation policies for hotels vary. For information on government rate rooms or suites, please call (703) 293-2317.

## CHARLOTTE CONVENTION CENTER 501 S. College Street, Charlotte, NC 28202

### SINGLE/DOUBLE PER NIGHT RATE: **\$234 – \$289**

HOTEL ROOM ASSIGNMENTS WILL NOT BE MADE WITHOUT A PAID AND COMPLETED FORUM REGISTRATION. HOTEL ROOM ASSIGNMENT IS SUBJECT TO AVAILABILITY. PLEASE MAKE YOUR SELECTION BELOW:

- Aloft Charlotte City Center – \$255** 210 East Trade Street, Charlotte, NC 28202
- Charlotte Marriott City Center – \$259** 100 West Trade Street, Charlotte, NC 28202
- Embassy Suites Charlotte Uptown – \$234** 401 E. Martin Luther Boulevard, Charlotte, NC 28202
- Hilton Charlotte Uptown – \$235** 222 E. Third Street, Charlotte, NC 28202
- JW Marriott Charlotte – \$289** 600 S. College Street, Charlotte, NC 28202
- Omni Charlotte – \$258** 132 East Trade Street, Charlotte, NC 28202
- Westin Charlotte – \$259** 601 S. College Street, Charlotte, NC 28202

Arrival Date: \_\_\_\_\_

Departure Date: \_\_\_\_\_

#### Hotel Guarantee

- VISA     MasterCard     American Express     Discover

Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_/\_\_\_\_

*Special Requests: (Handicapped, nonsmoking, crib, king, 2-doubles, etc...)*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### REGISTER NOW!

Registration forms and fees must be received by **April 22, 2023**

For Registration Forms and Fees **after April 22, 2023, DO NOT MAIL**, bring your forms and fees to register on-site.

Please visit our website at [www.NPF.org](http://www.NPF.org). We have created a new online registration system that is easy to use! Just create your personal profile and then click on the registration button. You can always go back in to your personal profile and register at a later time or make changes to your existing registration.

### CANCELLATIONS

Cancellations received by the National Postal Forum by February 17, 2023, are subject to a \$25 processing fee. Cancellations received between February 18 and April 14, 2023, are subject to a \$100 processing fee. No refunds, full or partial, will be issued for cancellations received after April 14, 2023. All cancellations must be received in writing to the National Postal Forum. Cancellation of NPF registration will also cancel your hotel accommodations if the reservation was made through the NPF.

### SEND COMPLETED REGISTRATION FORM AS FOLLOWS:

Paying Registration **by Check or Credit Card** mail to:

National Postal Forum  
3998 Fair Ridge Drive, Suite 150  
Fairfax, VA 22033

**QUESTIONS?** Please Call: 703-218-5015

